## Policy for using supersite facility and database

## **Policy**

HKUST Air Quality Research Supersite is a research facility for ambient monitoring and atmospheric research work. Users are always welcome to utilize the facility to set up their equipment for atmospheric measurement as long as their setups do not jeopardize laboratory safety nor interfere the existing operations already at the supersite. Note that the supersite will provide the basic infrastructure support, i.e. the space, sample inlet, electricity and data services support, as well as installation support while the users must provide the manpower and the other resources for the day-to-day operation and maintenance. A fair-use user/equipment management practice is adopted for user access and equipment installation control, which covers the aspects from the procedure to request for use, nominal charging fees, and to publication acknowledgement requirement as described in the sections below.

Disclaimer: ENVR, IENV/ENVF and HKUST make no warranty or representation, expressed or implied with respect to the accuracy, completeness, or usefulness of the data and information generated in the measurements made by the supersite users and shall not have liabilities on any loss, damage, or injury (including death) which may result whether directly or indirectly, from the supply or use of such data and information and due to use and operation of the equipment by the users.

#### Request for use

Users may write to supersite manager at <a href="webenvf@ust.hk">webenvf@ust.hk</a> to request the use of the supersite to set up their equipment for ambient monitoring project use. They have to give details of their project for evaluation. These details include their names and affiliation information, the name of their supervisors/affiliation, the purpose of the measurement, the equipment details including name/model, physical size and space required, power/electricity required, data/internet connection requirement, inlet requirement and other services like gases that are needed, as well as the proposed installation location, together with the project details such as duration of measurement. Permission will normally be granted as long as the said equipment and its operation meet the safety requirement of the University and the supersite and does not impose any interferences/disturbances to the existing operation at the supersite, i.e. we do not receive any objection from the existing users to whom we will circulate the request for comments. In general, the supersite provides the space, inlet installation, power and data service support to the users while the users need to provide their own manpower and resources to operate and maintain the equipment. Note that users must share the data to environmental database and they must acknowledge the use of the supersite facility in their publications/reports.

#### Charging fees

To support the maintenance of the infrastructure of the supersite and as a tool to manage the fair use of the facility, nominal charging fees may be imposed to supersite users when their installations consume significant resources of the supersite, i.e. occupying significant space or significant manpower supports from the technical team.

# **Acknowledgement Requirement**

Users should acknowledge the use of HKUST Air Quality Research Supersite in reports and publications when they make use of the results obtained at the supersite, including but not limiting to scientific papers and communications, project reports, etc.